

## WRWSD Board of Trustees Monday Meeting – 7/28/25

President Levermore called the meeting to order at 6:00pm.

**Roll Call:** Present: Armstrong, Feil, Harper, Levermore, Moore, Wales, Mgr. Wilkin, Supt. Wilson

**Minutes:** A motion was made by Harper and seconded by Armstrong to approve the 7/12/25 Monthly Meeting minutes as distributed. A yea/nay vote was taken and the motion passed unanimously.

**President's Report** (Levermore):

- There were two applicants for the Trustee vacancy. The Board reviewed the applications and decided to put their decision on hold until they can meet each of them.

President Levermore introduced community member, Linda Craft, who was in attendance to meet with the Board concerning the higher water, sewer and grinder fees. She stated that she was just a few days from beginning to build a new home when she was informed about the increase. She cannot afford the new amount and asked the Board to consider granting her a variance to lower the fees to their original amount since she was so close to breaking ground. Mgr. Wilkin passed out a letter from the WRWSD attorney and the Board said they would discuss the matter during Executive Session. Mr. Wilkin will contact Ms. Craft after the meeting.

**Treasurer's Report** (Feil): Treasurer Feil noted that Motion #2025-25 would be made to adjust an increase in appropriations. Supt. Wilson discussed the reasons for the increases. Items included: Safety Equipment and Supplies, such as, fire extinguishers, first aid kits, placards for MSDS, installation of an eyewash station, DLZ engineering fees, sewer collection supply of a sewer extension and purchasing water from BCRW to supply us through September.

**Manager and Plant Superintendent Report** (Mgr. Wilkin/Supt. Wilson):

- DLZ Engineering is continuing to work on plans for bulk chemical storage. These plans will need to be submitted and approved by the EPA.
- DLZ Engineering is completing a water and sewer rate study and are hoping to have it submitted to the Board by the end of August.
- The Board discussed renting vs. purchasing a DAF system to help manage manganese in our water. It is a water treatment process in which suspended solids, metals, and also particulate matter are removed to clarify the wastewater. Supt. Wilson said the Aqua Doc treatments kill the algae in the reservoir but it releases nutrients into the water which increases manganese making the water produced discolored even though it is clean and safe for consumption. Supt. Wilson's team has been busy cleaning sludge from the clarifier, revamping equipment, cleaning the pipe coming into the plant from the reservoir in an effort to decrease manganese. It is challenging and we are on BCRW temporarily.
- Supt. Wilson is exploring an aerating system in the lagoon to control ammonia on the sewer side. Aeration work will align with the future wastewater treat plant expansion.
- The WRWSD team has been treating for midges and asked Supt. Wilson to reach out to Ms. Sonders to see if she has noticed a decrease of midges on her property.
- The WRWSD located several broken water meter sending devices and made repairs. This decreased our unaccounted water totals by 15% as the meters were not reporting usage by the owners.
- Supt. Wilson presented a snapshot of the grinder pump QR code program that he implemented. It provides owner information, what, if anything, was repaired and notes for future reference.

**Old Business:** None

**New Business:** DLZ will be exploring I&I in the campground.

**Motions and Resolutions:** Motion #2025-25 was made by Feil and seconded by Moore to amend 2025 budget as follows. Total budgeted expenses = \$2,025,038.66; Amended amount = \$2,103,338.66; Difference of \$78,300.00. A roll call vote was taken and the motion passed unanimously.

**Board Member Concerns:** None

**Executive Session:**

- At 7:22pm, Moore made a motion and Feil seconded to enter into executive session to discuss an imminent court action issue. A roll call vote was taken and the motion passed unanimously.
- At 7:35pm, Moore made a motion and Armstrong seconded to exit executive session. A roll call vote was taken and the motion passed unanimously.

**Adjournment:** The motion to adjourn was made by Wales and seconded by Feil. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:36pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary